

UCCS –College – Degree

CONCEPT PAPER TEMPLATE (INSTRUCTIONS)

3-5 pages total

Degree Title & Level — WHAT TO INCLUDE

- Proposed degree title
- Degree level
- Home unit: Housed in the Department of xxx within the College of xxx

History & Philosophy — WHAT TO INCLUDE

- Brief history of program, degree, or gap
- Reference existing courses, faculty, or programs
- Explain discipline shifts
- Compare to other similarly situated programs in Colorado or nationally

Program Overview / Rationale — WHAT TO INCLUDE

- Address why this degree is needed now:
 - Market opportunities? Discipline gap? Student Pathways? Fragmentations?
 - How/if program builds on existing courses, faculty, and facilities.
 - Any other relevant or helpful details
- Mission and priorities alignment (college, UCCS, CU System)

Program Features — WHAT TO INCLUDE

- Include examples such as:
 - Curriculum
 - Faculty, program, regional expertise
 - Clinical opportunities
 - Equipment or lab access.
 - Collaborative cross-disciplinary projects.
 - Opportunities for internships and community partnerships.

Target Audience — WHAT TO INCLUDE

- Describe students you expect to serve, including (examples):
 - First-time freshmen interested in xxx, xxx, etc.
 - Transfer students from Colorado community colleges.
 - Students seeking careers in xxx, xxx, etc.
 - Any other relevant or helpful details

Program and UCCS Need — WHAT TO INCLUDE

- Make the case that the program is needed at UCCS
- Market and student demand
- Local, regional, national related and competing programs?
- Align with workforce needs?
- Expand access to industries?
- Use existing resources efficiently?

Student Outcomes — WHAT TO INCLUDE

- Skills or expertise gained by graduates
- How this will be assessed
- New qualifications or certificates?
- Market need or regional/national market?
- Job market?

Projected Launch Timeline — WHAT TO INCLUDE

- Suggested milestones (add others as needed):
 - Add in your own dates below:
 - College governance process
 - Deans Council & Leadership Review
 - CUE or GEC review
 - UBAC review
 - University Affairs (Regents) review
 - Regents/CDHE reviews
 - UCCS Catalog deadlines for proposed initial academic year
 - HLC review
 - First cohort admitted

Program Administration & Resources — WHAT TO INCLUDE

- Department and College resources existing and to be requested
- Administered by existing faculty and staff? Are new faculty or staff needed?
- Existing labs and equipment or additional resources needed?